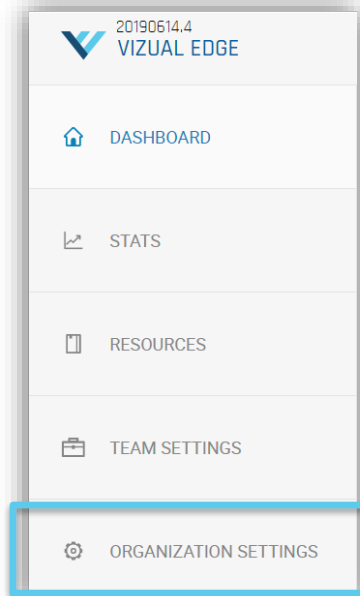


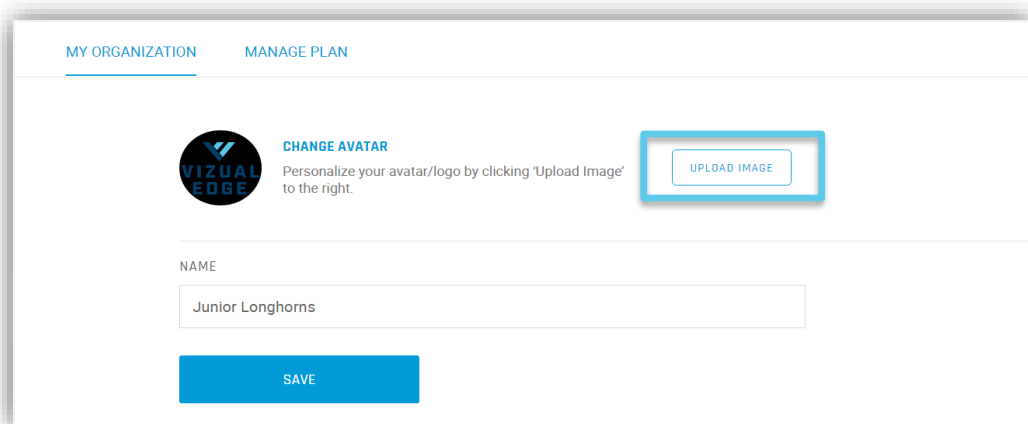
SETTING YOUR ORGANIZATION AVATAR

As a Vizual Edge organization you can add an image to your organization, this image will be present on all team accounts, as well as individual accounts.

1. After logging into the organization's general manager account, click on **ORGANIZATION SETTINGS** tab on the left-hand menu.



2. After selecting **ORGANIZATION SETTINGS**, you will be directed to your organization profile. Press the **UPLOAD IMAGE** button, which is to the right of the **CHANGE AVATAR** text.



3. After pressing **UPLOAD IMAGE**, you will be prompted to navigate to wherever you store your images on your computer/tablet.
4. After choosing your image, a pop up will appear to **CROP YOUR PHOTO**. Drag and move the corners of the cropped area to fit your desired avatar. Be sure to click the **SAVE** button to finish the process.

